



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

MICHAEL LUCKEY
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors
FROM: Michael Luckey, County Administrator
DATE: May 28, 2025
SUBJECT: JEFFERSON COUNTY Meetings – Week of June 2, 2025



Monday June 2, 2025	Building and Grounds Committee	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
Tuesday June 3, 2025	Solid Waste & Air Quality Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
Wednesday June 4, 2025	Courthouse Security & Facilities Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Memorial Service	10:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, C1220, Jefferson
Thursday June 5, 2025	Korth Park 25 th Anniversary Celebration	6:00 p.m.	Korth Park W8390 Korth Ln, Lake Mills
Friday June 6, 2025	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Hill Farms State Office Building 4822 Madison Yards Way, Madison
Saturday June 7, 2025	Solid Waste & Air Quality Committee Recycling Event	8:00 a.m.	Lake Mills Light & Water Department 155 Industrial Dr, Lake Mills
	Annual Open House – Health Department	10:00 a.m.	Health Department 1541 Annex Rd, Jefferson
Sunday June 8, 2025	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee AGENDA

Videoconference or
Highway Committee Room
1425 Wisconsin Drive
Jefferson, WI 53549

Monday, June 2, 2025
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of May 5, 2025 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project and contingency
9. Updates on other projects
 - a. Human Services security / lobby renovation
 - b. Courthouse watermain failure May 12th
 - c. Fair Park roof replacement project
10. Discussion and possible action on acceptance of bid and authorization to contract for the Fair Park roof
11. Discussion and possible action on 2026 capital budget requests and 2025 capital needs
12. IT Project Update
13. Central Services Project Update
14. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
15. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Monday, July 7, 2025 at 8:30 a.m.
16. Tour of Highway Facility
17. Adjourn

[Join the meeting now](#)

Meeting ID: 276 419 923 913 5

Passcode: Sf6xj3He

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste & Air Quality Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549
Agenda

June 3, 2025 – 8:30 A.M.

Members: Joan Callan, Robert Preuss, Mark Groose, Dan Herbst, Matthew Tracy
Place: Room C2003, Jefferson County Courthouse **OR** Via Teams Videoconference

[Join the meeting now](#)

Meeting ID: 279 621 656 145 3

Passcode: Pa6JV2Rz

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – April 1, 2025 Solid Waste Committee Meeting
7. Communications
8. Departmental Update
9. Discussion on Solid Waste Departmental 2025 Financial Report
10. Update from Waste Collection Partners
11. Discussion and Possible Action on Partnering with Dane County and Waukesha County to provide services to Jefferson County residents for disposal of Hazardous Waste items during non-event times
12. Discussion and Recap of Events Held:
 - April 4 & 5 Clean Sweep (Parks Maintenance Facility)
 - May 10 Electronics & Appliance Recycling Event (Fair Park)
13. Discussion on June 7 Electronics & Appliance Recycling Event (Lake Mills)
14. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
15. Next Solid Waste Committee Meeting is scheduled for Tuesdays –August 5; October 7; December 2, 2025
16. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room
Or

Join Zoom Meeting
<https://us06web.zoom.us/j/83897094401>

Date: Tuesday, June 3rd, 2025

Time: 1:00 p.m.

Committee Members: John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, Michael Wineke, Todd Wiedenhoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from May 6th, 2025.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. Discussion and Possible Action on Mary Ann Zwaska joining the Nutrition Project Council
10. Discussion and possible action on Mary Roberts serving a 2nd term on the Nutrition Project Council
11. Discussion and possible action on Mary Robert's serving a 2nd term on the ADRC Advisory Committee
12. Introduction of, and possible action on Lou Klein joining the ADRC Advisory Committee
13. ADRC & Aging Program 2025 Key Outcome Indicator updates – ReBecca Schmidt
14. Program Updates
 - a. ADRC – Dominic Wondolkowski
 - b. Nutrition – Tatiana March
 - c. Transportation – Mike Hansen
 - d. Dementia Care Specialist – Tonya Runyard
15. Transportation and Nutrition Program Waivers
16. Items for next meetings
17. Adjournment

Next scheduled meetings:

July 3rd, 2025

August 5th, 2025

September 2nd, 2025

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COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Wednesday, June 4, 2025 at 8:30 a.m.

**In Person Location: Jefferson County Courthouse
311 S. Center Ave., Room C1021 Jefferson WI 53549**

Committee Members by SCR 68.05

*Bennett J. Brantmeier
Circuit Court Judge*

*Steven Nass
County Board Chair*

*Michael Luckey
County Administrator*

*Jennifer Weber
Circuit Court Commissioner*

*Travis Maze
Sheriff*

*Margo Gray
Captain*

*Eric Heine
Sergeant*

*Monica Hall
District Attorney*

*Cassie Nelson
Public Defender*

*Cindy Hamre Incha
Clerk of Circuit Court*

*John Chavez
Rep. of local Bar
Association*

*Lillian Kaplan
V/W Coordinator*

*Tracy Hameau
Emergency Mgmt Director*

*John Fox
Director of Facilities Mgmt.*

*Danielle Thompson
Corporation Counsel*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 5, 2025 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Variance for Courtroom Fire Exits (Luckey)
7. Communications
8. Fire/Emergency Management/Evacuation Maps (John Fox)
9. Active threat training (Sheriff Maze)
 - November 19, 2025
 - Trauma training (Date?)
10. Security Training / Courthouse Security
 - Incidents/reporting (Sgt. Heine)
 - Scanning entering Courthouse (Judge Brantmeier)
11. Construction Completion
 - Jail ventilation project (John Fox)
12. Business continuity plan (Tracy Hameau)
13. County Emergency Procedure Flip Chart (Tracy Hameau)
14. Courthouse Security manual (Mike Neimon)
15. Tentative future meeting dates/confirm format going forward:
 - September 3, 2025 – 8:30 a.m. ZOOM
 - December 4, 2025 – 8:30 a.m. ZOOM
16. Future agenda items (Judicial Security Profile)
17. Adjourn.

Join Zoom Meeting: <https://wicourts.zoom.us/j/88426724065> Meeting ID: 884 2672 4065 Questions regarding Zoom info contact: jean.gess@wicourts.gov A quorum of any Jefferson Co. Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Invitation

*Family, friends and colleagues are
respectfully invited to attend a
Memorial Service*

June 4, 2025 10:00 a.m.

*Jefferson County Courthouse
311 S. Center Ave, Courtroom C1220
Jefferson, WI 53549*

To honor our departed colleagues:

Robert Bender

Vicki Zick

Ronald Ziwisky

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the
Jefferson County Board of Supervisors may be present. No business will be conducted.*

**Luncheon following service at the Stable Rock Winery
provided by the Jefferson County Bar Association**



25TH ANNIVERSARY KORTH PARK



Join Us as We Celebrate the
25th Anniversary of Korth Park!

There will be cake, ice cream, and community fun!
Come share memories and sweet treats
in honor of this special milestone.

A QUORUM OF ANY JEFFERSON COUNTY COMMITTEE, BOARD, COMMISSION OR OTHER BODY, INCLUDING THE
JEFFERSON COUNTY BOARD OF SUPERVISORS, MAY BE PRESENT AT THIS MEETING.
NO BUSINESS WILL BE CONDUCTED.

JUNE

5

6 PM

W8390 Korth Lane
Lake Mills, WI 53551

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Marty Krueger, Chair • Commission Office Phone 608.330.7099 • Fax 608.342.1220

♦ Website: <https://www.swwrpc.org/documents-publications/rail-transit-commissions/wrrtc>

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, June 6, 2025 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: WRRTC Administrator
Date Sent: May 29, 2025

Friday, June 6, 2025 @ 10 AM
Hill Farms State Office Building
4822 Madison Yards Way, Madison, WI
Room 149 South

WRRTC's Schedule of Meetings:

2025
January 10 th
February 7 th - Cancelled
March 7 th
April 4 th
May 9 th
June 6 th
July 11 th
August 8 th
September 5 th
October 10 th
November 7 th
December 5 th

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637 or by email at rtc@swwrpc.org.

NOTICE is sent to: County Clerks in WRRTC's region for posting and to local news media as an FYI.

Thank you for your interest and assistance.

WRRTC MEETING NOTICE & AGENDA

Wisconsin River Rail Transit Commission

Hill Farms State Office Building

4822 Madison Yards Way, Madison, WI

Room 149 South

Meeting – Friday, June 6, 2025 @ 10 AM

AGENDA

- 10 minutes estimated | Action Items*
1. 10:00 AM **Call to Order** – Marty Krueger, Chair
 2. Roll Call. **Establishment of Quorum** – Admin.
 3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Admin.
 4. Action Item. **Approval of Agenda** – Prepared by Admin.
 5. Action Item. **Approval of draft May 9, 2025 Meeting Minutes** – Prepared by Admin.
 6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
 7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*
8. **Update and discussion on litigation regarding City of Baraboo installation of sewer line on bridge B-368 in Baraboo, WI.**
 - 8a. **Action Item.** Consideration of and action on adjourning to closed session pursuant to Wis. Stat. sec. 19.85(1)(g), for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved as stated under Agenda Item #8. – Krueger, Chair.
 - 8b. Convene in closed session for the purpose stated in the preceding agenda item(s) – Krueger, Chair
 - 8c. **Action Item.** Reconvene in open session – Krueger, Chair.
 - 8d. **Possible action** on closed session item
 - 20 minutes estimated | Update*
9. **Discussion and Possible Action on a Proposal to Update the 2014 Rail Economic Impact Study: Steven C. Chmielewski, UW-Extension Community Development Educator/Waukesha and Jefferson Counties. - Chair**
 - 10 minutes estimated | Update and Action Items*
10. **WRRTC Financial Report** – Treasurer
 - Treasurer's Report
 - 04/31/2025 Monthly Financial Statements (Cash Flow, Balance Sheet, and Revenue & Expense Statement)
 - Payment of Bills (Operational & Capital), if any
 - Discussion and possible action on July public hearing for 2026 draft budget
 - Discussion and possible action to designate administrators Schaeffer and Hauck to have read only rights on all bank accounts

Wisconsin River Rail Transit Commission

Meeting – Friday, June 6, 2025 @ 10 AM

AGENDA, Cont.

20 minutes estimated | Update

11. **Wisconsin & Southern Railroad's Report on Operations – WSOR**
- Operations and Maintenance Update
 - Private Crossings Update
 - Update on reuse of materials from Walking Iron Trail project

5 minutes estimated | Update

12. **WisDOT Report – WisDOT**
- Update on Bridges – Merrimac, Janesville

5 minutes estimated | Action

13. **Permits/Licenses (if any) – Administrator**

5 minutes estimated | Update

14. **Review status of Walking Iron Trail, Dane County. – Huttenburg / Bolitho**

15 minutes estimated | Update

15. **Report on Appearance(s) before Iowa County Board on May 20, 2025 and Iowa Co. Board Action that evening on Resolution 8-0525; Discussion of Possible Future Action – Krueger, Chair; Lucht; Reimann; Anderson**

1 minute estimated | Action

16. **Adjournment**

Posted 05/29/2025

Jefferson County Solid Waste & Air Quality Committee

Lake Mills Light & Water Department
155 Industrial Drive
Lake Mills WI 53551

Agenda

Saturday, June 7, 2025, 8:00 – 11:00 A.M.

1. Jefferson County Electronic & Appliance Recycling Event

A. Items: Electronics & Appliance Recycling

For more information, visit our website at: www.jeffersoncountywi.gov/cleansweep

Please call the Clean Sweep/Sustainable Waste Programs Coordinator Kim Buchholz at (920) 674-7430 with questions or to register for the event.

This is a Solid Waste Committee event; no business will be conducted!

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Annual Open House

June 7th, 2025

10:00-1:00

1541 Annex Road Jefferson, WI

Healthy Trails Ahead

Come for a day of fun to see
how we promote health and wellness for all
people in Jefferson County!

Meet Fort Atkinson
PD's Therapy K9
"Moose"

Enjoy Food Trucks,
Tractors, & Face
Painting

Have your well
water screened for
Nitrate

Meet the Whitewater
Area Mounted Search
Team and Rescue

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